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Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Assistant Director for Operations

DATE: 11 December 1961

FROM : Chief, Foreign Documents Division

SUBJECT: FDD Monthly Progress Report - November 1961

1. Chief, FDD met with members of the Coordination Staff on 29 November to discuss ways of improving the collection of scientific and technical information on the Soviet Bloc. The Staff appeared to welcome the proposal that the collection problem with respect to foreign language publications could be solved in large part by application of additional funds. It was agreed that FDD would supply production and cost figures of its own and other USIB efforts in this field for Coordination staff review.

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2. Section chiefs and senior staff members of the Division attended the Medical Office's first seminar on "Emotional Problems in a Work Environment," 15-17 and 20 November. The seminar in FDD was a pilot course for possible presentation in other areas of the

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3. On the weekend of 18 and 19 November Messrs. [REDACTED]

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[REDACTED] collaborated with Defense Department personnel in preparing and typing a German-language paper for use by President Kennedy in his meetings with Chancellor Adenauer. This project was under the direction of the Assistant Secretary of Defense for International Security Affairs.

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On 17 November, [REDACTED] a well-known specialist on the USSR, conferred with [REDACTED] to information collected [REDACTED] for FDD's Bibliography of Soviet Afro-Asian Studies. [REDACTED] sought material for inclusion in a book on Soviet activities in [REDACTED]

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4. The USSR program presented by FDD was approved at the 30th meeting of the Committee on Exploitation of Foreign Language Publications on 3 November. Highlight comments were those of the Department of State representative who stated that because of reduced personnel and work pressures State analysts are now increasingly dependent upon reports produced under the FDD/USSR program.

5. On 8 November, in a memorandum to the CIA Records Administration Officer, FDD took action to integrate vital materials and record copy storage of FDD reports. This will eliminate duplicative transmittal and processing procedures and reduce Records Center storage space of this material by 50 percent.

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6. Three representatives of NSA were briefed on FDD operations by the Chief on 2 November. [REDACTED] discussed with them their special interests in the exploitation of Chinese scientific and technical materials.

7. The CTS checked 1,062 items during November, of which more than 25 percent were duplicative. Pages of duplication prevented totaled 8,205.

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8. On 9 November, FDD was at its personnel ceiling [REDACTED] for the first time in more than a year. At month's end we were one under ceiling.

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10. Special reports issued in November:

Soviet Crime and Legal Developments: Trends and Comments, January-July 1961 - Summary Number 3244, 3 Nov 61

Manifestations of Popular Disaffection in South China Provincial Press - Summary Number 3251, 11 November 61

Press Information on the Polish Coal Mining Machinery Industry - Summary Number 3255, 9 Nov 61

Press Selections on Polish Light Industry, 1959-1961
Summary Number 3261, 21 Nov 61

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Changes in State Structure in the USSR, 1 June-28 September 61 - Summary Number 3261, 21 November 1961

Comparison of Chinese and Soviet Assistance to Mongolia's Three-Year and Third Five-Year Plans - Summary Number 3262, 14 Nov 61

USSR Oil Lines and Refineries, as of July 1961 - Summary Number 3270, 14 Nov 61

Study of Major Difficulties of Austrian Communist Party (January - June 1961) - Summary Number 3283, 21 Nov 61

Branches of the Chinese Academy of Sciences - Summary Number 3287, 30 November 1961

Communist Influence on Guinean Official Newspaper (March - August 1961) - Summary Number 3294, 28 November 1961

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Enclosures:

1. Statistical Report
2. Details of personnel actions